



## **Community Building FAQs**

*For more information about the Community Building, or any other reservation/rentals, please call the Environmental Discovery Center at Lynch River County Park at (843) 389-0550*

- **Can I view the Community Building before I make a reservation?**
  - Yes, appointments to view the building can be made Monday through Friday at either 9:00 am, 12:00 pm or 4:00 pm. Please call ahead to schedule appointments to be sure Park staff is available.
  
- **How soon can I get into the building before my event?**
  - Guests are admitted into the Community Building 15 minutes prior to their reservation start time. Please add any time needed for set-up and clean-up into your reservation times.
  - Park staff will meet the responsible person at the Community Building to open the building and discuss clean-up requirements, etc.; Park staff will remain on-property for the entirety of your event.
  
- **How many tables are in each room?**
  - The number of round tables for guest seating will be based on the number of people scheduled for the event. Round tables are set for 8 people per table, unless other arrangements have been discussed with Park staff.
  - Depending on the room selected, rectangular tables will also be added to allow for buffet-style set-up, cake and/or gift table, DJs, etc. Unless special arrangements have been made prior to your event, rectangular tables are added as follows:
    - Grand Room: up to 11 rectangular tables
    - Honda Room: up to 4 rectangular tables
    - Room 2: up to 4 rectangular tables
    - Room 3: up to 3 rectangular tables
  
- **What are the dimensions of the rectangular tables?**
  - The rectangular tables are 8' x 3'.
  
- **What are the dimensions of the round tables?**
  - The round tables are 6' (72 inches) in diameter.
  
- **What are the dimensions of the stage in the Honda Room?**
  - The stage is 24' x 12'. Guests renting the Honda Room are permitted to use the stage; however, it cannot be moved.
  
- **I want to use chair covers during my event. How tall are the chairs?**
  - The chairs are 30 ¼" tall.
  
- **What if there are multiple reservations in the Community Building? Will we still be able to use the kitchen?**
  - The kitchen is available for use by all groups renting the Community Building. If there are multiple groups using the building at the same time, the kitchen will be shared.
  
- **What appliances are available in the Community Building kitchen?**
  - The kitchen has two stoves, one refrigerator w/ top freezer and a triple sink.

- **Do you provide ice?**
  - Lynches River County Park offers 8-10 lb. bags of ice for \$1 a bag. We are not able to provide a cooler to store ice, however.
  
- **Can we decorate the building for our event?**
  - The building may be decorated for your event; however, all decorations must be removed before checking out of the building. All, or a portion, of the security deposit may be retained if this is not done. As decorations become more elaborate, plans will need to be discussed with the Park Superintendent.
  
- **Can I decorate the day/night before my event?**
  - Yes; however, the four hour minimum rental time, as well as all other rules and regulations, still applies. Additionally, since the Community Building cannot be rented after decorating, special rental times will be required.
  - Lynches River County Park is not responsible for any lost or damaged items left in the building overnight.
  
- **I have reserved the Community Building for my wedding. Can I use the building the day before for rehearsal time?**
  - Yes; however, the four hour minimum rental time, as well as all other rules and regulations, still applies.
  
- **Is there a grill at the Community Building?**
  - There is a 35" x 35" charcoal grill available outside the kitchen door at the Community Building.
  - Personal grills may also be brought in; however, they will not be permitted within any fenced or roped off areas.
  
- **When will I receive the \$75 refund from my Community Building rental?**
  - If the refund is approved, checks will be mailed within two to three weeks from the Florence County Finance Department. These checks will be mailed to the name and address on the original reservation (changes to reservations must be done prior to event; we cannot change the name or address on the reservation after the reservation has occurred).